



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**
Wednesday, March 27, 2024

Board members present for the meeting: Ben Kilanski, Jack Marsh Jr., Herbert Stephens, Natalie Quevedo, Theresa Sepe.

Department Heads Present for the meeting: Chief Rice, Amy Bond, Rick Meleski Sr., Dale Gray, Dan Robinson, and Barry Kellom.

Selectman Kilanski opened the meeting at 630pm by paying tribute to Richard "Dick" S. LaPoint Sr. for his 70 years of service to the community in multiple positions of the Fire Dept., Ambulance and Highway Dept. This includes the position of EOC Director which he held until his passing.

Highway Superintendent Dale Gray was asked to update the board on a current road closing of Back Ashuelot Rd between # 381 and #369. Mr. Gray advised the board that the road has a hole in it and a temporary fix would begin on Monday (weather permitting).

Selectman Kilanski asked the public to remain at a safe distance (behind the barriers placed on the road) because the pavement has been undermined completely and is not safe to walk across. He also stated that a firetruck was stationed on the bridge side of the road to cover any emergencies that come up in that area while the temporary fix is being made.

Selectman Marsh mentioned to Mr. Gray that Gunn Mtn. Rd. would need some attention in order for it be passable for citizens, oil trucks, emergency vehicles, etc. Mr. Gray agreed. Fire Chief Barry Kellom also agreed that was necessary. Highway Foreman Dan Robinson asked the public to slow down and pay attention to bigger trucks and more traffic on Gunn Mtn. Rd. now. Mr. Gray added that the road is narrow and to be careful.

First order of business – Minutes:

Selectman Quevedo made a motion to accept the minutes from 3/20/24. Selectman Kilanski 2nd the motion. Motion carries 4-0-1.

Second order of business - New Business:

Selectman Sepe made a motion to approve the updated list included in the annual letter to NHMA. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Quevedo made a motion to approve the raffle permit for Santa's Helpers gift certificates. Selectman Sepe 2nd the motion. Motion carries 5-0.

Selectman Quevedo made a motion to approve the raffle permit for the United Church's raffle basket and gift card's. Selectman Sepe 2nd the motion. Motion carries 5-0.

Selectman Quevedo made a motion to approve the property abatement for Town owned Map 1 Lot 20-29 in the amount of \$1,135. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Quevedo made a motion to approve a payment to Keene Monument in the amount of \$1,615 for head stones repairs from the Cemetery. Selectman Marsh 2nd the motion. Motion carries 5-0.

Selectman Stephens made a motion to approve a payment to Wayne Louder in the amount of \$1,300 for the library floor repair from Conant Library. Selectman Quevedo 2nd the motion. Motion carries 5-0.

Selectman Kilanski advised the board the new copiers are coming soon, and the old ones are of no value to trade in or sell since you can no longer get parts for them. The old copiers will be moved to the following offices: Land Use, Building Inspector, PD Patrolman Office and would like to donate the last one to the ACCESS Program. This copier would be donated as is/as seen and not include delivery. Selectman Sepe made a motion to approve the donation to access with said stipulations. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Kilanski asked that the R.E.D. Committee be put on the agenda for next week. T.A. Miner agreed and advised the board that the Beach Committee still needs one more member to be a full board.

Selectman Sepe made a motion to revisit the copier donation. Selectman Stephens 2nd the motion. Motion carries 5-0. Selectman Quevedo would like to abstain from the donation vote. Selectman Sepe made a motion to approve the donation of the copier to the ACCESS with said stipulations. Selectman Stephens 2nd the motion. Motion carries 4-0-1.

Selectman Sepe announced that the Town Budget is now at 24.96% and should be at 35.27%. Selectman Sepe asked Head of Finance Amy Bond to explain the -2.37% for the Ambulance. Mrs. Bond advised the board that the Ambulance Billing Account replaces the payroll and will have an end of year balance of zero.

Selectman Quevedo announced that Broadband is now ahead of schedule, updates coming soon and would like to host a Q&A Session with the public. The Selectman gave her a date of 4/17 @530pm to go back to Broadband with that suggestion for confirmation. Selectman Quevedo advised the board that she met with Town Hall Streams on Monday at the town hall to show them the space and equipment the town already has for live streaming. She said that a wide-angle Lense camera would be mounted just under the clock on the back wall of the town hall for video, wireless micro phones would be on the tables, the public micro phone would need to be moved over to the side of the Selectboard table, and a switch for turning the video on/off installed on the back wall. Selectman Quevedo also advised the board of a stronger microphone option that is possible if necessary for an extra \$200-\$300/each. The total for the initial set up to get running is \$3700 for a year. Then the board could revisit this and decide to continue with Town Halls Streams or not. Selectman Sepe suggested moving forward with the initial set up and then look into different microphones if necessary. Selectman Quevedo asked the board to revisit the closed captioning/voice to text option on the contract in the amount of \$15/monthly as it doesn't fit in the budget. Selectman Sepe made a motion to revisit the Streaming Contract and take out the closed captioning and voice to text option. Selectman Stephens 2nd the motion. Motion carries 5-0. Selectman Sepe made a motion to take out the closed captioning and voice to text. Selectman Stephens 2nd the motion. Motion carries 5-0. Selectman Quevedo advised the board she had misspoke at last weeks meeting regarding the Conservation Commission needing a Planning Board member to sit on their commission. She corrected her statement by stating that the Planning Board needs to appoint a Conservation Rep to their board per the bylaws of the Conservation Commission. Selectman Jack Marsh asked when the Conservation Bylaws were out in place. Selectman Quevedo said the 1950s.

T.A. Miner advised the board that the Swanzey Transfer Station would be available for a site visit on Friday, March 29th at 930am. Selectmen Kilanski, Stephens and Quevedo will be attending. A meeting will be posted for this site visit. T.A. Miner also advised the board of the Annual Clean UP by Oatey (Keeney) will happen on Monday April 22nd.

Selectman Quevedo announced that the Community Clean Up will be on Sunday April 21st from 10am - 4pm.

Energy Committee Chair Neal Stetson apologized to the board for thinking the committee's job was already done. He advised the board that he and the Energy Committee would like to move forward and have an objective and syllabus to do that with. Mr. Stetson also asked for the Board of Selectman minutes regarding the Energy Committee's start up. Selectman Sepe told Mr. Stetson an apology was not necessary, and the minutes would be provided for him. She also asked the board to schedule a work session with the Energy Committee for bylaws. Selectman Kilanski asked the board if April 24th @530pm would work for them. The board agreed.

Fourth order of business Public Comment:

Kelly Kilanski, town resident asked for clarification on the live streaming \$15 monthly fee that the board decided not to include in the initial set up.

Lindseigh Picard, town resident asked why the Energy Committee Minutes were not available on the web page. She clarified that not all Energy Committee members & the alternate were in not attendance of this Selectboard Board meeting and should have a say in scheduling. Mrs. Picard added that all Board of Selectman Meeting Minutes are on the website and easily accessible to look through for the information that is being requested.

Todd Kilanski, town resident advised the board that there was no confrontation at all, and all agreed at the Energy Committee Meeting.

Amy Bond, Head of Finance asked if a container had been scheduled for the cleanup day.

Selectman Quevedo said Cheshire Disposal will be bringing it all to the Town Transfer Station the next day.

Nonpublic under RSA 91-A:3II

Selectman Sepe makes a motion to enter nonpublic session under "a". Selectman Stephens 2nd the motion. The motion carries 5-0. A roll call vote was taken, and all members voted "yes" individually, and the board convenes in non-public at 740pm.

Selectman Quevedo left non-public.

The board reconvenes in public session at 8pm.

Selectman Stephens makes a motion to seal the minutes under "a" Selectman Marsh 2nd the motion. Motion carries 4-0.

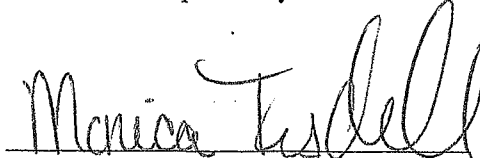
Adjournment:

Selectman Stephens makes a motion to adjourn at 805pm. Selectman Sepe 2nd the motion. The motion carries 4-0.

Minutes signed by:

Minutes respectfully submitted:


Ben Kilanski, Selectboard Chair


Monica Truesdell, T.A. Assistant

**TOWN OF WINCHESTER
BOARD OF SELECTMEN
MINUTES OF NONPUBLIC SESSION**

DATE: 03/27/24

BOARD MEMBERS PRESENT:

Natalie Quevedo	Y
Ben Kilanski	Y
Herbert C. Stephens	Y
Jack Marsh Jr.	Y
Theresa Sepe	Y

MOTION TO ENTER NONPUBLIC SESSION MADE BY: Theresa 2ND BY Chan.

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NONPUBLIC SESSION:

- ☐ RSA 91-A:3II(a) - The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.
- ☐ RSA 91-A:3II(b) - The hiring of any person as a public employee.
- ☐ RSA 91-A:3II(c) - Matters that, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.
- ☐ RSA 91-A:3II(d) - Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- ☐ RSA 91-A:3II(e) - Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against anybody, board, or agency for the purposes of this subparagraph.

ROLL CALL VOTE BY MEMBER:

BOARD ENTERED INTO NONPUBLIC SESSION AT: 6:10 PM

Natalie Quevedo	Y
Ben Kilanski	Y
Herbert C. Stephens	Y
Jack Marsh Jr.	Y
Theresa Sepe	Y

OTHER PERSONS PRESENT DURING THE NONPUBLIC SESSION:

_____	_____
_____	_____
_____	_____

TOWN OF WINCHESTER, PLANNING BOARD OR ZBA – MINUTES OF NONPUBLIC SESSION
BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

Bruce Lawrence sent a letter to the board wanting to step down as Captain of the Fire Department but continue as a fire fighter. Chan made a motion to accept the letter to step down from Captain position and continue as a fire fighter. Jack 2nd the motion. Motion carries 4-0.

NOTE: RSA 91-a:3(III) Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that the divulgence of the information likely would affect adversely the reputation of any person other than a member of the Board or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed?

Y

If no, the following motion is required:

MOTION MADE BY Chan, SECONDED BY Jack, to not publicly disclose the minutes because it is determined that divulgence of information likely would:

- ☐ Affect adversely the reputation of any person other than a member of the Board, or
☐ Render the proposed action ineffective.

ROLL CALL VOTE BY MEMBER:

Natalie Quevedo

Ben Kilanski

Y

Herbert C. Stephens

Y

Jack Marsh Jr.

Y

Theresa Sepe

Y

MOTION TO RECONVENE THE PUBLIC
SESSION MADE BY: Chan

SECONDED BY: Theresa

ROLL CALL VOTE BY MEMBER:

Natalie Quevedo

Ben Kilanski

Y

Herbert C. Stephens

Y

Jack Marsh Jr.

Y

Theresa Sepe

Y

THE BOARD RECONVENED PUBLIC SESSION

AT: 805PM

Date: 3/27/24

Minutes recorded by: Monica Truesdell, T.A. Assistant

BOARD SIGNATURES:

Absent

Natalie Quevedo

Ben Kilanski

Herbert C Stephens

Jack Marsh Jr.

Theresa Sepe