

DRAFT

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## Conant Public Library Board of Trustees Meeting Minutes

**Meeting Date:** September 11, 2023

### **Attendance:**

Present: Jennifer Bennett, Ann Goodrich-Bazan, Kristin Landry, Jenn Howe, Barb Depew, Mitty Johnson, Thea Marsh, Mary Gannon, and Library Director Barry Deitz; Excused absences: Jeny Levissee

**Public Meeting convened:** 6:38 p.m. meeting called to order by Ann.

### Reports

#### **Secretary's Report**

Kristin made a motion to approve the 08/14/23 minutes, Barb seconded. No discussion; 6 yes, 2 abstentions. Motion carries.

#### **Treasurer's Report**

Mitty made a motion to approve the Treasurer's report as written and place it up for audit, Mary seconded. No discussion; 8 yes, no abstentions. Motion carries.

#### **Director's Report**

See attached Director's Report.

### Committees

**Policy/Bylaws Committee** - BOT Bylaws: The town attorney glanced at the Bylaws and said it wouldn't take longer than 2.5 hrs to review them. His rate is \$200/hr and it shouldn't be more than \$400. Discussion re: whether or not to accept his quote. Decided not to move forward. We will vote at the next meeting on the revisions Ann made to the Bylaws.

**Finance Committee** - They will be meeting on Thursday in Amy's office at the Town Hall.

**Museum Committee** - Annalise has not yet let Jennifer know what day of the week and time would work best to meet. Barry will let her know that a Wed from 6-7 would work best for us if her schedule could be rearranged to accommodate the meeting.

**Building Committee** - They started looking at prices on shades for the library. Mitty found an ad in the Monadnock Shopper for solar shades (Monadnock Shutter and Shade). Mitty will speak with Kimberly Berk about it to get some pricing estimates. Jenn will ask Amy from the Town Hall

to come over to the library basement to show committee members the work she says Tim Pelkey did using FEMA funds. It is our understanding that the only FEMA funds that came to us was to pay back Dennis Murphy for his sump pump that died when he used it in the July 2021 flood.

### **Old Business**

**Savings Bank of Walpole** - Thea brought in PTA reimbursement forms for Ann to use as a template for Barry to start using for library purchases.

**Glass for the table** - \$920 to get the tabletop glass made from Cheshire Glass. Mitty made a motion that we get the glass cover for the library table for \$920, Thea seconded. No discussion; 8 yes, no abstentions. Motion carries.

**Art appraisal** - Barry will remind Annalise about the appraisal software she was going to look into and also to look for an appraiser to come in and look at the art upstairs (once it's available to be looked at).

**Emails for board** - For some reason, Annalise can't get an email working that has the @conantlibrary.org ending in the Gmail email system. Barry will keep plugging away at trying to figure it out.

### **New Business**

**Budget for 2024-2025** - Jenn, Ann, and Barry met today to work on the budget for 2024-2025. The Board reviewed the 2023-2024 YTD vs Actual Budgets and the proposed 2024-2025 Budget. When the Museum Committee meets, they will have a discussion about meeting the 2023-2024 budgetary goal of \$500 in donations. For October's meeting, Jenn will provide a list of all the various expenses that fall under the "Fees/Professional Dues" budgetary line item. Jenn will also provide a list of what "eResources" entails.

**Meeting adjourned:** 8:45 p.m. Barb made a motion to adjourn. Mitty seconded. No discussion; 8 yes; no abstentions. Motion carries.

Next meeting is Monday October 9, 2023

Submitted by,

Secretary  
Jennifer Bennett