



**THAYER PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES DRAFT
WEDNESDAY, June 15, 2016**

Attendance: Board members Ron Baker, Kim N. Gordon, Joan Gratton, Ken Berthume, Karen Berthume, Paul Dobbs, and Librarian Jennifer Bellan; Absent: Amanda Lunt.

Chair Ron Baker opened the meeting at 6:12pm.

Minutes

Minutes of the last meeting were approved unanimously with corrected spellings of names.

Treasurer's Report and Related Discussions

1. The Treasurer's Report for May was reviewed and approved.
2. Motion approved to authorize the Treasurer to purchase the "Jumbo" library book-drop mailbox in Grey from Salsbury Industries, price not to exceed \$700, and allowing for another \$200 for installation. Lettering will be equivalent to lettering at Richmond Public Library with the addition of "Book Drop" on the reverse side. Passed unanimously.
3. Treasurer will proceed with closing accounts at Citizens and take steps to create equivalent and appropriate accounts at TD Bank. Karen

Librarian's Report and Related Discussions

1. The Librarian's Report was reviewed and accepted.
2. Assignments to Board members and librarian:
 - a. Jen and Paul will go to Staples to research computers, operating systems, and virus protection.
 - b. Karen will contact the Select Board to confirm how the Town will mow the library's lawn.
 - c. Paul will contact the carpenter who has recently converted fixed-shelf units to adjustable-shelf units at the Richmond Library.
 - d. Kim will ask the bidders for floor sanding about timing and what they will require regarding preparation, etc.
 - e. Kim and Jen will go to Michaels to research cork and handcarts.
 - f. Kim and Paul will research buying CDs and DVDs

Meeting Adjourned: 8:15 pm

Respectfully submitted,

Paul Dobbs

Approved as amended; July 20th, 2016,
Ron Baker - chairman TPL. *[Signature]*